



**Central York Girls Hockey Association
Annual General Meeting**

June 19, 2019 – 7:00 pm
Aurora Community Centre – Auditorium

MINUTES

ATTENDEES:

Richard Clarke, President
Mark Dubeau, Vice President, Representative
Alex Leclerc, Vice President, House League
Katie Williams, Vice President, Senior Women
Heather Clarke, Treasurer
Lynda Pockett, Secretary
Patty Albert, Admin
Dean Dunlop, Minute Taker

General members: 16 members

Christine Bailkowski, Craig Blair, Steve Dempsey, Paula Dubeau, Melanie Hutchinson, Nathan Matheson, Brian McColl, Brad Protocky, John Moore, Mike Reier, Dawn McKenna-Spence, Chris Purcell, Aleksandra Clark, Jo-Ann Mathon, Lisa Purcell, Mike Walters

1. Call to Order/Roll Call

The meeting was called to order by Richard Clarke at 7:10 p.m. 6 members of the Executive and 16 eligible voting members/representatives were in attendance.

2. Moment of Silence

A moment of silence was shared to remember Joanne Evans, Daniel Gerard Neuman, John Abel and all the other members of our Hockey Family that we have lost this past year.

3. Mission Statement

President Richard Clarke read the CYGHA's mission statement.

4. CYGHA Memorial Scholarship Presentation

CYGHA Memorial Scholarships, in memory of Mike Shields, Sarah Stevenson, Dawn Bailey and Sylvia Claydon were presented to Jenna Campbell (Rep) and Madeline Harrison (HL) by the CYGHA VP House League, VP Rep League and representatives of the families

5. Sylvia Claydon Volunteer Award Presentations

The Rep Volunteer Award was presented to Christine Bailkowski and Mike Reier by the CYGHA VP Rep and Steve & Chelsea Claydon

The House League Volunteer Award was presented to Chris, Lisa, Olivia, Carson and Sophia Purcell by the CYGHA VP House League and Steve & Chelsea Claydon

6. Motion to Accept 2017-2018 Auditor's Report

The 2017-2018 Auditor's Report was not available at press time for the 2018 AGM. At that meeting, a motion was passed to defer acceptance until the 2019 AGM. Moved by Lynda Pockett, seconded by Melanie Hutchinson, that the 2017-2018 Auditor's Report be approved. Carried.

7. Motion to Accept Previous AGM minutes – 2018

Moved by Lynda Pockett, seconded by Nathan Matheson, that the minutes of the 2017-2018 annual general meeting held on June 6, 2018 be approved. Carried.

8. Executive Reports (see Appendix A)

President's Report – Richard Clarke

Vice President, Rep Report – Mark Dubeau
Silver Stick Tournament Report

Vice President, House League Report – Alex Leclerc
Queen of the House Tournament Report
(Correction to printed House League Report – Novice division will NOT be splitting into two units)

Vice President, Senior Women Report – Katie Williams
Panther Pride Tournament

Special Events Report – Jen Cuypers (read by Lynda Pockett)

Team Lead Reports – read by Lynda Pockett

- Referee in Chief
- Player/Coach Development
- Discipline Chair
- Timekeeper/Scheduler

Secretary's Report – Lynda Pockett

Treasurer's Report – not presented.

9. Motion to Accept Reports



- a. Motion to Accept 2018-2019 Association Reports – Moved by Lynda Pockett, seconded by Paula Dubeau, that the Association Reports be adopted. Carried.
- b. Since the Treasurer has not yet received the Auditor's Report, the Financial Report was not included in the meeting package. The Treasurer advised that a full report would be available by July 2019, and that a special board meeting could be held to accept the report.

Moved by Lynda Pockett, seconded by Melanie Hutchinson, that the 2018-2019 Financial Report be posted on the CYGHA website within 90 days as Appendix B to the 2019 AGM minutes for review by the membership, and that acceptance be deferred until the 2020 AGM. Carried.

- c. Motion to Accept Auditor's Report
The Auditor's Report is not yet available, so it was not included in the meeting package.

Moved by Lynda Pockett, seconded by Nathan Matheson, that the 2018-2019 Auditor's Report be posted on the CYGHA web site as Appendix C to the 2019 AGM Minutes for review by members, and that acceptance be deferred until the 2020 AGM. Carried.

- d. Motion to Appoint Auditors for Upcoming Year

Question raised by John Moore:

The auditing firm has missed the deadline for providing a report for the AGM 2 years in a row – is this going to change?

Response from Treasurer:

Bank statement delivered May 15th, 2019. It is not feasible to complete the audit before the AGM in June.

Moved by Lynda Pockett, seconded by John Moore, that Kim A. McDonald Chartered Accountant Professional Corporation, Aurora be retained and appointed as the CYGHA auditors for the 2019-2020 fiscal year. Carried.

- d. Motion to Ratify 2018-2019 Operations by Executive

Moved by Richard Clarke, seconded by Donna McKenna-Spence, that the 2018-2019 operations conducted by the CYGHA Executive be accepted. Carried.

10. Election of Executive Officers

Current Status - the following are in the second year of their two-year terms:

Vice President Rep

Vice President Women's Division

2019-2021 Executive Positions Open:

President



Vice President House League
Treasurer
Secretary

Moved by Lynda Pockett, seconded by Melanie Hutchinson, that Dean Dunlop be appointed to serve as the scrutineer should a vote be required to fill any of the open Executive positions. Carried.

Eligibility of all nominations confirmed by Patty Albert.

There was only one nomination for the position of President. Richard Clarke was declared elected by acclamation to fill the role for the 2019-2021 term.

The CYGHA did not receive any nominations for the VP House League by the deadline. In accordance with By-law 4.1, Alex Leclerc agreed to continue in office as the VP House League until a successor can be elected.

There was only one nomination for the position of Treasurer. Heather Clarke was declared elected by acclamation to fill the role for the 2019-2021 term.

There was only one nomination for the position of Secretary. Jo-Ann Mathon was declared elected by acclamation to fill the role for the 2019-2021 term.

11. Motion to Set Number of Team Leads for the 2019-2020 Season

Moved by Lynda Pockett, seconded by Melanie Hutchinson, that the CYGHA set the number of team lead positions (listed in AGM materials) at twenty-one for the 2019-2020 season. Carried.

12. Open Forum

Question by Nathan Matheson:

Since there was no financial report, could the attendees be provided with approximate financial status information?

Response from Treasurer:

Not available right now

Question by Craig Blair:

Team Leads – are the current position holders carrying on in their positions?

Response from President:



The positions and current position holders are posted on the web site. There are no specific terms for these positions – the incumbents are asked if they want to continue for the next season.

Presentation and thanks to Lynda Pockett (Secretary) by Katie Williams

13. Motion to Terminate

Moved by Lynda Pockett, seconded by Craig Blair, that the 2019 CYGHA Annual General Meeting be adjourned at 8:36 p.m. Carried.



Appendix A

AGM 2018-19

EXECUTIVE REPORTS



President Report

This past year was the second year of my term as President and it proved a very busy year for the CYGHA. Over the years I have been involved with this organization I have been continually impressed by my associates on the Board as well as the many member and volunteers. I would like to thank all those who have participated, played, volunteered or cheered on our teams over the past year as they all contributed to another great season.

2018/2019 was a busy year for the CYGHA. In addition to the regular three tournaments (Panther Pride, Silver Stick and Queen of the House), we hosted Hometown Hockey and celebrated our 25th anniversary. Furthermore, in an effort to update our look, we rebranded our logo and name. We are now the Central York Panthers. There are several reasons for this change, the new name better represents our membership and the area we draw from and this change gives us more marketing opportunities as well. I would to thank Matthew Labutte for the many hours he spent coming up with our new look.

Our initiative from last year of appointing a sponsorship director has grown into more of a sponsorship committee as the time needed to attack this task is enormous. As we grow as an association and try to provide a more complete hockey experience, we will need to rely on community sponsorships for the much need financial support.

We had another very successful volunteer evening at The Brew House, last year had over 200 people attending, and I am sure that there was more this year.

I would like to make special mention of the “Queen of the House” tournament, thank you Bruce Bennett and Patty Albert for keeping this special event going.

The CYGHA is always looking for more help, suggestions, volunteer to enhance our wonderful association please do not hesitate to contact me or any of the executive with your ideas.

Richard Clarke, President

Vice President Rep Report

In the third year of my term acting as VP of Rep, I’m pleased to provide the following report outlining the activities of the 2018-2019 season.

This was a season of CHANGE.

Change can be tough... “Old habits die hard...”, or so they say.

Winston Churchill said... “To improve is to change; to be perfect is to change often.”

Central York Panthers / Branding:

The Panthers have rebranded for 2019-2020 to reflect our more regional coverage. The Panthers have a new logo and jersey design going forward.



One of the goals for this season was to continue to expand the Panther brand through social media and community events.

- We are expanding our presence on Facebook, Twitter and Instagram. Need people to provide content. Need volunteers to submit and manage that content.
- Panther rep teams volunteered at many community events to expand our brand exposure. This will continue next season to ensure we are continually increasing awareness about female hockey.

Rep Teams/Accomplishments:

The Rep division had a successful year with a total of 19 teams representing the Central York Girls Hockey Association.

Novice (1 team)
Atom (3 teams)
Peewee (4 teams)
Bantam (4 teams)
Midget (5 teams)
Intermediate/Senior (2 teams)

For the 2019/2020 season, the number of teams overall remains unchanged.

Congratulations to the LLFHL Regular Season Division Champions: Peewee BB (Lee Green)

Congratulations to all teams that brought home tournament championships!

Novice Program Summary:

The primary goals of our program are to:

- Ensure a positive and fun initial hockey experience for all players.
- Provide age-appropriate programming, as defined by Hockey Canada and the OWHA, as a way to encourage the growth of fundamental skills.
- Provide a higher level of development and competition for the players showing advanced skills, so they can pursue opportunities with Panther rep teams in future seasons.

Program assumptions:

- The LLFHL will not be running a competitive division for Novice.
- The OWHA has decided that there will no longer be a “DS” program for Novice.
- We are free to create competitive/development Novice team(s) to satisfy the need for a higher level of competitive play for our membership. The OWHA will still recognize the Novice A and Novice B levels when rostering Novice teams.
- All Novice programs (Competitive or HL) must abide by the same Hockey Canada rules, which includes playing half-ice games with the option of transitioning to full-ice games in January. This program can include 7-year-old and 8-year-old players.



- The OWHA will be working with the leagues to create a competitive loop for game play. All games end up being considered exhibition games since there are no playoffs or championships.
- There will not be an OWHA Provincial Championship for the Novice division.
- We are free to work with other associations to arrange games on our own.
- Tournaments will be called “Jamborees” and will require that all teams play an equal number of games and that there are no elimination games/championships.

Tryouts:

Here is a summary of the tryouts that just completed.

- Rep tryouts took place from April 22nd to May 5th.
- Timing was pushed later than normal due to Easter and the Brampton tournament being later in April this year.
- We had ~380 players register for tryouts. (All divisions except for Novice – tryouts will be run in the fall).
- We implemented a tryout passport system and removed the “cash” component at the tryout desk.
- We continued to use the SportsEngine registration system, and online posting of tryout results, in order to eliminate the concept of letter and envelopes.
- Heather Morning ran most of the tryouts and feedback was very positive.
- A tryout survey was sent out as well. Overall, results were very positive and in line with what was expected.
- As we are always looking to improve the process, we have many great suggestions to look at for next season.

Player and Coach Development:

The CYGHA hired Steve Dempsey as the Coach Mentor for the Panthers. Steve will work with all CYGHA coaches to ensure they deliver the overall vision of the association. “The best experience possible at all levels”.

Steve is also responsible for delivering player and goalie skills development sessions for our rep and DS teams. We continued the Saturday morning skills sessions at SAC and will look to continually improve on our skills delivery to ensure all players have this excellent development opportunity.

There were several coaches’ meetings throughout the season with an assortment of excellent speakers.

The association is supporting several coaches that will be acquiring or upgrading their certifications this summer in preparation for next season. Brittany Crago will be taking HP1 training as she prepares to lead the Bantam AA team.



I'm happy to report that our teams have engaged many young female assistant coaches to work with their teams and act as role models for our players. We want to keep increasing the number of female coaches in our association.

Rep Banquet:

Thank you to Kendra Essex for organizing the Rep banquet again this year. It was another great success.

Silver Stick Recap:

- The 20th anniversary tournament was a huge success – very positive feedback from many visiting teams, including teams from Colorado and California and 6 Panthers teams
- 52 teams competed in this year's tournament – 36 Bantam, 16 Atom
- Hosted US teams from Colorado, Anaheim, and Michigan Shores
- To give the Colorado team a 4th game, an exhibition game was setup vs a mixed squad of Bantam A and Bantam BB players.
- Bantam AA Panthers took Silver medal in overtime
- Silent Auction another success. Thanks to all rep teams for soliciting donations.
- Overall ~\$15,000 profit for rep development programs.

Many thanks to the volunteers who helped make this possible:

Tournament Director – Paula Dubeau

Marshalling – Bruce Bennett, Mark Dubeau, Alex Leclerc, Scott Silcox, Bruce Keyes, Chris Buckley & Clarke Fisher

Statistician – Don Bailkowski

Referee in chief – Steve Tinker

Admin Support leading up to and during the tournament – Patty Albert

Silent Auction – Cathy Rice, Nat Little & Cassie Avis

Gamesheets & loot bags – Marianne Roleff

Registration Desk – Michelle Pidgeon, Laura Sheardown, Lisa Lunney, Keith Higgins & many others

Mark Dubeau, VP Rep



Vice President House League Report

There was a total of 423 youth players registered in House League this past season making up 30 teams across 6 divisions. This is a slight increase from the previous year. The breakdown by division was as follows:

Division	# of Teams	# of Registered Players
Fundamentals	4	38
Novice	5	78
Atom	5	79
Peewee	6	88
Bantam	4	54
Midget	6	86

The Fundamentals division continued to have a strong registration and provided a feeder system to our Novice division. Teams were created with the goal of having 14 maximum per team if possible to increase ice time. Georgina once again joined our league and playoffs at the Novice and Atoms levels. This created a greater interest and excitement for those players.

Updated HL Policy is on the website – where it specifically discusses Fair play policy and other issues that pertain to HL. This year we introduced a specific section on borrowing players and goalies for those rare occasions when this is necessary.

GOALIE INCENTIVE

This year we offered 1 ballot per player for every game a player played goalie. Some coaches promoted and encouraged their players to play goalie. Each ballot was valid for a chance to win a \$50 gift card. One gift card per division. In order to better the results coaches should be asked to provide their goalie rotation schedule at the beginning of the season.

RULE CHANGES

1. Hat trick rule (Fair Play Policy) – players will be limited to 3 goals per game. – This will prevent the better skilled players from scoring multiple unassisted goals, should promote more passing and defensive play.
2. No regular season standings. Would prefer to promote players try different positions. Sometimes this results in lob sided scores that don't actually reflect what happened on the ice.

NOVICE

The league has made a significant investment in two sets of equipment. ½ ownership with the Aurora Tigers and ½ ownership with Newmarket Minor Hockey.



FUNDAMENTALS

We have approximately 50 little girls in the program this past year.

OWHA had been working on strengthening the IP program – now referred to as the Panther Cubs program. The success of the OWHA IP program and the new rules set out by Hockey Canada has the next step of the development process set on the Tykes (7 year olds) and Novice (8 Year olds). Our plan is to separate the 7 and 8 year olds into Tyke and Novice. Nothing will change for the Novice age group this season there will be a new cross ice/half ice development plan for the Tykes for the upcoming season.

Player Development Clinics

Free clinics have been offered for many years. They are very popular, with 30 girls signing up for each clinic but not nearly 30 girls showing up, for this reason we charged a small fee to encourage those signing up to show up and not let a spot go to waste. All clinics have wait lists, therefore girls were limited to 2 clinics each. The clinics focus on power skating and goaltending skills. This year we offered a further goalie clinic at St Andrews College (free of charge). This was to enhance the interest in goaltending in younger divisions (Novice through Pee wee). There is a bit of a challenge with full and/or part-time goalies in Pee wee and up.

HL Championship Day & Banquet

The final day of Consolation and Championship games was held at the Aurora Recreation Centre on Saturday, March 23rd. Medals and trophies for the Champion and Finalist were handed out again this year. The banquet was held at the Air Riderz Adventure Park the following day with great success. Thank you to all the volunteers.

Mike Shields Memorial Queen of the House Tournament

The Mike Shields Memorial Queen of the house Tournament is an opportunity for the house league champions from different centers to play a final single knock out tournament. There are champions from 8 different centers in the Novice to Midget divisions. Five centers host the games. CYGHA Novice, Oakville Atoms, Leaside Pee Wee, Burlington Bantam, Whitby Midgets. The tournament is revenue neutral. The cost from the 5 centres is added together and divided by 40 (number of teams) to get a cost per team. Leaside handled the finances. Cost per team was \$370.62



Queen of the House Expenses, All Hosts, 2019

Expenses	HOST ASSOCIATION (DIVISION)					TOTAL
	Aurora (Novice)	Oakville (Atom)	Pee wee (Leaside)	Burlington (Bantam)	Whitby (Midget)	
Ice	\$ 1,812.60	\$ 2,600.00	\$ 2,167.41	\$ 1,572.50	\$ 2,253.09	
Referees	\$ 252.00	\$ -	\$ 318.00	\$ 378.00	\$ 340.00	
Timekeeper	\$ 84.00	\$ -	\$ 95.00	\$ 105.00	\$ 140.00	
Medals	\$ 2,227.25	\$ -	\$ -	\$ -	\$ -	
Tournament sanctions	\$ 480.00	\$ -	\$ -	\$ -	\$ -	
Total	\$ 4,855.85	\$ 2,600.00	\$ 2,580.41	\$ 2,055.50	\$ 2,733.09	\$ 14,824.85
					Per Team	\$ 370.62

CYGHA sent 5 teams for a total cost of \$1853.10. CYGHA acts as tournament director. We purchase the medals for all host centers and get the OWHSA sanctions. All participating teams sent their per team cost to Leaside. Leaside then sent each hosting organization the money to cover the cost of hosting.

CYGHA will be the host tournament director for the 2020 tournament. We are now working on the new novice rules and how it will affect the tournament next year.

I will remain as tournament director for the 2020 year.

Bruce Bennett

HL Development Stream Program

This was the 6th year that the DS program ran as a formal program under the OWHSA and the CYGHA iced a team from each division. We continued with the changes that were implemented the year before, such as; an open tryout system with third party on-ice assistants. Head coaches were selected based on a three-person panel. Player evaluations and team selection was based on head coach and other third-party evaluators. The idea was to make the system as transparent as possible. All teams had various success stories from this past season. Overall a great year!

Convener Status

All Conveners did a great job of effectively managing issues within their respective divisions and ensuring that appropriate bench staffs were available for supervision and safety of players.

Next year's conveners will be selected following the AGM.

Future Planning:

Short term - - confirm conveners.

Season goal - Implementation of the Novice Program.

Alex Leclerc, VP House League



Vice President, Senior Women's Report

The Women's Division underwent a reorganization this year, resulting in one division of 14 teams. Our ice time that we previously used for our Division 1 higher skill level players on Monday nights was transferred to the girls programs to support our growing rep and house league programs. As with any change there's always some growing pains, trying to integrate more skilled level players as well as accommodate new players. Ages range from 18 to 67. The goal is to ensure everyone has a positive and fun experience playing good hockey.

This past season we were again able to field a 3 on 3 ladies program. It was very popular, and in fact we had to start a wait list. We do plan to run another session this coming season.

Women's division is an important source of volunteers to support the many other activities the league is involved with, such as our annual H/L tournament, our 25th Anniversary events this past season and Home Town Hockey to name a few. Many of the ladies have daughters playing, and end up helping out as managers, trainers and any of the many jobs involved in running our programs.

Katie Williams, VP Senior Women

Panther Pride Tournament Report

CYGHA teams had good showing at our 12th Annual tournament this past year. It shows the positive impact of our development investment in Panther Cubs and Novice. All divisions except for Bantam made it to the semis and Novice, Atom and Pee wee making it to the Final games. Great games all around... regardless of the end result it's a great way to kick off the season and a fun bonding for all teams. The Women's division also included an external team this year with the addition of Oshawa Women's Rec hockey team.

Sledge hockey teams were not able to participate this past year; however, we were able to host a very popular Sledge Try It event during the tournament. Local Sledge Hockey try it was a great success and continues to be a very positive addition to our annual event. The Canadian Women's Sledge Hockey Association awarded the Central York Girls Hockey Association with the Jean Lane Award. The Award recognizes those organizations who have gone above and beyond in their support of Women's Sledge Hockey of Canada. Jean Lane, from Medicine Hat, Alberta, created SHIP (Sledge Hockey and Ice Picking), which was the group of individuals that brought Sledge Hockey to the rest of Canada

Silent Auction was another great success. Huge thanks to the many volunteers who coordinated the Auction and special thanks to Jennifer Cuypers for her leadership and strong organizational skills. A very special thanks to all the teams that provided the amazing prizes.



We get asked what the proceeds are used for. CYGHA teams do not pay to play in the tournament and the league has never increased registration fees to account for the tournament fee. External teams paid \$1050 to play last year. Therefore, we ask all the teams to donate a silent auction item to help offset the costs of running the event. Revenue from the tournament is targeted to help cover the costs of H/L development programs we currently run, i.e., \$6 for \$65, free power skating, goalie training, etc.

Also want to acknowledge the invaluable contribution of a core group of volunteers who continue to ensure that the tournament runs smoothly, Bruce Bennett, Lynda Pockett and Patty Albert. The weekend would not be possible without their amazing hard work.

Here's a summary of all the semi and final games

2018 PANTHER PRIDE Tournament Summary

Novice semi-finals;

Kanata 1 0

CYGHA Green 1

Develettes Red 2

CYGHA White 2

Novice finals;

Develettes Red 2

CYGHA White 1

Atom semi-finals;

Burlington Silver Sharks 2

4 Sky 2

Red McDonalds 3

Leaside Wildcats White 3

Atom finals:

Leaside Wildcats White 0

Red McDonalds 5

Pewee semi-finals;

Whitby Wolves Tigers 1

Stoney Creek Sabres 2

CYGHA Green 2

Nepean Wildcats PH7 4

Pewee finals;

CYGHA Green 1

Nepean Wildcats PH7 5

Bantam semi-finals;

Caledon Coyotes 1

Frontenac Fury 5

Clarington Warriors 2

Oakville Pirraglia 0

Bantam finals;

Clarington Warriors 1

Frontenac Fury 0

Midget semi-finals;

Oakville Purple 3

Sudbury Stellars 5

KGHA 4 2

CYGHA Purple 0

Shootout



Midget finals;

Oakville Purple 1

Sudbury Stellars 2

Senior Ladies semi-finals;

True North 0

CYGHA Ice Beavers 1

Oshawa Rec Orange 4

Red Bulls 1

Senior Ladies finals;

CYGHA Ice Beavers 2

Oshawa Orange 1 Shootout

Katie Williams, Tournament Director

Special Events – 25th Anniversary

Central York Girls Hockey Association (CYGHA) dropped the puck Sunday, September 30th on its 25th Anniversary season. Since the first season, in 1993, the Organization has grown to 988 female hockey players, ages 4-65+ and is one of the largest and most successful Organizations of its kind in Ontario.

To celebrate this milestone a celebration was planned and open to the public; 4 showcase games were played with players from all our House-League and Rep kevels. Teams were formed with mixed ages to mimic the league when we first founded with girls of all ages on teams. Games were played at the Aurora Community Centre, 1 Community Center Lane, Aurora. It was a full day were activities where hosted outside for all ages that included ball-hockey games, a slap shot booth, an obstacle course, face painting, BBQ , ice cream. An autograph session with HHOF Angela James and Canadian Olympians Laura Stacey, Jocelyne Larocque, Natalie Spooner, Renata Fast, Sarah Nurse, Laura Fortino and other members of the Markham Thunder and Toronto Furies. CWHL trophies were on display.

The Official Puck was drop on the anniversary season was at 1:15pm by Hockey Hall of Famer, Angela James with special dignitaries including CYGHA executives, all 6 CYGHA founders, local mayors and regional councillors. The day wrapped up at 4:15pm with a CWHL exhibition game between the Markham Thunder and Toronto Furies played at the ACC in Aurora. We hosted a cake cutting, had memorabilia from CYGHA over the years, videos of the first ever rep games, raffle and sales on CYGHA merchandise. In all we had an extremely successful day with many smiling faces. Everyone was overjoyed with the fun showcase games and the girls all playing together a highlighted quote was when an Atom player told a Sr Lady coming off the ice “what a great job she’d done and she was really trying hard”.

Many thanks to the amazing 25th Anniversary Committee who planned such a fantastic day and a special mention to Patty Albert for all her support and Bruce Bennett who was instrumental in the days planning of all the games we could not have had such a smooth day without you.

Jennifer Cuypers



House League End of Season Banquet

The 2018-2019 end of season banquet was held for the House League teams Sunday March 31st from 3pm -8pm at Air Riderz in Aurora. The Novice, Atom, Pee wee and Bantam teams all got 1 hour of trampoline jumping followed by pizza, water and cupcakes in party rooms. Each girl received their yearend gift of a 25th Anniversary t-shirt in yellow and had fun with the traditional signing of the jerseys with all their teammates and new friends. Teams also gave out their 3 Esso medals. There were multiple smiles on all the girls faces showing how much fun they had. I received an overwhelming amount of emails to say how much fun the girls and coaching staff had. Many thanks to all the teams' volunteers who kept the banquets running so smooth, your help was greatly appreciated.

Jennifer Cuypers

Team Leads

Referee in Chief

Referees:

- Planned tryouts for early Sept but due to scheduling issues we were not able to proceed
- Had 10 interested inquiries into reffing in early May/June, only 4 of the inquiries followed thru
- We had 10 new refs for this past year that were able to work the lower levels of HL
- We were able to recruit 3 experienced officials who skated rep hockey and we had 1 returning after a year absence.

Administration:

- Chris Martin assumed scheduling duties for rep hockey in November
- Lisa remained as HL scheduler
- I continued my role as RIC

General:

- Minor issues with Midget HL division that were dealt with either thru discipline of the convener
- Very few issues with rep hockey, ones that I was made aware of were dealt with satisfactorily by all involved
- We had one issue with scheduling officials for a playoff game due to the fact that we had DS and HL games at the same time. I would ask that all coaches/managers of HL and DS are reminded that at playoff time, Rep has to take priority and game times may need to be adjusted or the game(s) cancelled. In this particular instance all games were played with only a few minor adjustments made.



In conclusion, referee numbers are down across all programs (OWHA, OMHA, GTHL) but I think we are in good shape considering. We draw our officials from multiple areas and I have senior officials contacting me on a regular basis to inquire about reffing girls' hockey. We are fortunate that we have a good network of officials to work with.

I am intending to add more officials next year and have already had some inquiries.

Steve Tinker, Referee in Chief

Coach Player Development

We hosted a presentation St. Andrew's College by Gary Soper who is one of the scouts for Team Canada. Gary spoke about what a scout is looking for and at what age they start watching games.

I was on the ice running drills for several skill sessions run by Steve Dempsey. They were well attended and the content of the sessions was excellent.

I was part of the selection committee for both Rep and DS coaches.

Alex Leclerc and I have been dialoguing on meeting with House league coaches after the season to help educate them on NCCP requirements to coach Rep and encourage those interested in coaching DS to reach out to Alex.

Bruce Keyes, Coach/Player DVP

Discipline Chair

This was my first year as the Disciplinary Chair and I'm happy to report that there wasn't much that was brought to my attention. For the few issues that did reach the disciplinary process, two were around suspensions/competitive play and one around team evaluations and how teams were comprised at the beginning of the season. All issues seemed to be resolved once addressed.

Should you have any questions or require additional information, please feel free to reach out to me directly. Thank you to everyone on the board for making me feel so welcome - It was a great year!

Nikki Simone, Discipline Chair

Timekeeper Scheduler

This season was full of many challenges. This was my first season, so I had a learning curve to balance fairness and workload among the team against their availabilities. With a group of extremely hardworking young people who are they balancing school, part-time jobs, working as Timekeepers and/or Referees plus their own hockey schedule. I was extremely impressed with everyone's support to our team and I received multiple emails and messages from Coaching Staff expressing their graduated for the Time Keeper's hard work and dedication.

We started the season with 22 Timekeeper, however by January we had approximately 10 who were fully committed. We recruited another 6 new timekeepers to finish off our season. We have already recruited more and they will be trained begin in the fall.



The biggest challenge was communicating via email with the Time Keepers. Most young people do not communicate this way, therefore, for this upcoming season we will be discussing what they feel is best practice for communication during our Pre-Season Time Keeper's meeting – text message, group chat and using Google Doc etc. I also believe this issue contributed to another concern around Time Keeper's no showing to games and multiple last-minute cancelations due to double booking themselves with other commitments. Moving forward consequences will be put in place for those who "no show" without valid reason. This will also be address at the Pre-Season Time Keeper's meeting.

Next season, I look forward to working with Paula, Ice Scheduler, Lisa, House League Referee Scheduler and Chris, Rep League Referee Scheduler and am hoping we can develop and adapt a Google Doc document to make sure all details are shared and available to everyone at all times to make next year another successful year.

Dawn McKenna-Spence, Time Keeper Scheduler

Secretary's Report

I've come to the conclusion that being a member of the CYGHA is like having a friend with a cottage. Pretty freakin' awesome! Now we're not talking casual acquaintance where you just **hear** about the cottage, we're talking full on besties who **expect** you at the cottage every week. They don't even mind if you bring friends. Heck they even encourage it. All you have to do is show up and enjoy. Patty has the grass cut and fixed that loose shingle after the last wind storm. Heather paid the mortgage and the property taxes, no worries there. Katie has the fridge stocked and beverages in the cooler. Alex and Mark have the boat tuned up, the dock in and a fresh coat of stain on the back deck. And Rick, why, he's got your steak Q'd to perfection. There's something for everyone. There's an assortment of books for some who would like to sit on the deck and read or jump in the boat and go for a ski. All the freedoms of one of the best experience's life has to offer and none of the responsibility. So, you might have to fight traffic to get there, but once your there...ahhhh, there's no place you'd rather be!

Welcome to the cottage. We enjoy having you. I hope you keep coming back and please bring your friends!

Lynda Pockett, Secretary



Appendix B

AGM 2018-19

TREASURER'S REPORT



Appendix C

AGM 2018-19

AUDITOR'S REPORT



Appendix D

2019-20 TEAM LEAD DUTIES AND RESPONSIBILITIES



CYGHA Officer Duties and Responsibilities

Disciplinary Chairperson (Reporting to the Executive as a whole)

- a) Shall be responsible for maintaining up-to-date records of all disciplinary matters
- b) Shall work closely with the Vice-President's Rep, H/L and Women's division, the Head referee and the LLFHL Liaison
- c) Shall chair Discipline Committee
- d) Shall be responsible for reviewing penalties of a serious nature as defined by the OWHA, and ensure the Disciplinary Committee takes action where appropriate.
- e) Shall be responsible to make recommendations to the Executive for matters outside games or occurrences not assessed by a referee.
- f) Shall be included in correspondence relating to any player, team member and/or Executive member of the CYGHA who has not been following the CYGHA and OWHA Code of Conduct expectations.
- g) Shall prepare a report outlining disciplinary matters for the previous season.

Ice Manager (Reporting to the Executive)

- a) Shall with another member of the Executive be responsible for obtaining ice time
- b) Shall prepare and submit to the Executive for approval ice schedules
- c) Shall work with CYGHA Administrator to disperse ice time to the Conveners for House league and DS (Development Stream programs)
- d) Shall oversee scheduling of ice time, re-scheduling of ice time, and cancellation of ice time through the website
- e) Shall approve and/or be made aware of and record all ice time used by teams under the jurisdiction of the CYGHA regardless of the purpose and means of Payment
- f) Shall prepare a report of ice time used and projected future needs to be presented at the AGM
- g) Shall uphold Ice Allocation process

Player and Coach Development Director (Reporting to the Executive)

- a) Shall be knowledgeable in hockey skills, practices and must meet current CYGHA coaching requirements
- b) Shall promote the philosophy of the CYGHA and OWHA
- c) Shall co-ordinate clinics both on and off ice for House League and Rep CYGHA coaches as necessary
- d) Shall act as a liaison between the Executive and coaches
- e) Shall organize coaches meetings as needed
- f) Shall provide support for all CYGHA coaches.
- g) Shall prepare a report for the AGM outlining the previous seasons development programs.

Head Trainer (Reporting to the Executive as a whole)

- a) Shall communicate and support all team trainers with information and additional training (ie. First Aid).
- b) Shall prepare a report for the AGM summarizing incidents of injuries, how they were managed and their outcomes



Sponsorship Coordinator (Reporting to President)

- a) Plans (with direction of the Board) and implements all fund raising/sponsorship activities of the CYGHA
- b) Makes personal calls to prospective donors / and follow up
- c) Accepts sponsorship donations / gifts, etc., and ensures that thank you letters are sent promptly and according to policy
- d) Researches potential grant opportunities for CYGHA projects – making recommendations to the Board and assisting in the preparation of Grant proposal
- e) Plans and attends all functions of the CYGHA – including special events for fund raising purposes
- f) Maintains CYGHA calendar for annual activities, meetings, etc for possible fundraising opportunities
- g) Prepares reports for Board as required and necessary
- h) Maintains all donor and sponsorship records
- i) Works with appropriate CYGHA board and/or other directors to create collateral materials for CYGHA, including but not limited to, brochures, newsletters, special projects and annual reports.

Referee in Chief (Reporting to the President)

- a) Shall ensure all games have scheduled referees
- b) Shall recruit qualified C.H.O.P. referees
- c) Shall be responsible for monitoring the performance of all referees and co-ordination of appraisals by H.C.O.P. supervisors
- d) Shall have the authority to suspend a referee prior to providing written documentation to the Executive for further consideration of the matter
- e) Shall prepare a report for the AGM of the year's operations and the projected needs for upcoming season.

Timekeeper Coordinator (Reporting to the Administrator)

- a) Shall schedule timekeepers for Rep and House League games for the hockey season including tournaments.
- b) Shall communicate with Timekeepers to set a monthly schedule
- c) Shall provide Administrator with completed monthly schedules
- d) Shall coordinate, in conjunction with the Referee in Chief, recruitment and training for new timekeepers.
- e) Shall prepare a report for the AGM

CYGHA HOUSE LEAGUE Officer Duties and Responsibilities**House League Division Convenors – All Divisions (Reporting to the VP HL)**

- a) Shall in conjunction with the Vice president of House League allocate players to teams, prepare team lists, and distribute such team lists to coaches and the league administrator
- b) Shall in conjunction with the Vice-President of House League assist in the equalization of the teams
- c) Shall oversee the efficient operation of his or her league division, subject to the Constitution, By-Laws, policy and Playing Rules of the Association
- d) Shall post all game results on the CYGHA website
- e) Shall ensure that the Fairplay policy is adhered to.
- f) Shall ensure that all Team Officials behind the bench during games, have been approved by the CYGHA Executive for that season



- g) Shall conduct pre-season meetings with coaching staff
- h) Shall inform the Equipment Manager of equipment needed throughout the season
- i) Shall receive and manage all complaints regarding the operation of his or her division in conjunction with the VP House League.
- j) Shall, at all times, keep the Vice President of House league informed of all disciplinary matters, including any inappropriate behavior from coaches, players, parents and on ice officials.
- k) Shall Prepare a report for the AGM

Referee Assignor (Reporting to the Referee in Chief)

- a) Shall schedule referees for House League and DS games for the hockey season including tournaments.
- b) Shall communicate with Referees to set a monthly schedule
- c) Shall provide Administrator with completed monthly schedules
- d) Shall coordinate, in conjunction with the Referee in Chief, recruitment and training for new timekeepers.
- e) Shall prepare a report for the AGM

Equipment Manager (Reporting to the Treasurer)

- a) Shall ensure that all teams are properly equipped for season.
- b) Shall submit a request to the Executive for funds to purchase necessary equipment for the upcoming season
- c) Shall be responsible for the purchasing, distribution, collection, storage and repair of equipment belonging to the Association
- d) Shall keep an inventory of all equipment and its location
- e) Shall submit a report to the Executive regarding equipment needs for the upcoming year

House League Tournament Director (Reporting to the VP House League)

- a) Shall chair and coordinate a committee to run an annual OWHA-sanctioned House League Tournament.
- b) Shall submit to the Executive a proposed plan and budget for that season's Tournament.
- c) Shall request approval from the Executive for any expenses or contracts beyond the original budget.
- d) Shall submit all pre- and post-paperwork for House League Tournament to the OWHA.

Mike Shields Memorial, Queen of the House Tournament Director (Reporting to the VP House League)

- a) Shall chair and coordinate a committee to run an annual OWHA-sanctioned Queen of the House - House League Tournament.
- b) Shall submit to the Executive a proposed plan and budget for that season's Tournament.
- c) Shall request approval from the Executive for any expenses or contracts beyond the original budget.
- d) Shall submit all pre- and post-paperwork for House League Tournament to the OWHA.



CYGHA REP Officer Duties and Responsibilities

Referee Assignor (Reporting to the Referee in Chief)

- a) Shall schedule referees for House League and DS games for the hockey season including tournaments.
- b) Shall communicate with Referees to set a monthly schedule
- c) Shall provide Administrator with completed monthly schedules
- d) Shall coordinate, in conjunction with the Referee in Chief, recruitment and training for new timekeepers.
- e) Shall prepare a report for the AGM

Lower Lakes Female Hockey League Liaison (Reporting to VP of Rep)

- a) Shall be responsible to represent the CYGHA for all matters concerning LLFHL, including attending meetings on the CYGHA behalf
- b) Shall provide guidance and support to all CYGHA teams who participate in the LLFHL, regarding rules, policies and procedures
- c) Shall prepare a report for the AGM.

Silver Stick Tournament Director (Reporting to VP Rep)

- a) Shall chair and coordinate a committee to run an annual OWHA/Silver Stick -sanctioned Tournament
- b) Shall submit to the Executive a proposed plan and budget for that season's Tournament.
- c) Shall request approval from the Executive for any expenses or contracts beyond the original budget.
- d) Shall submit all pre- and post- paperwork for the tournament to the OWHA and the International Silver Stick Organization.

